

**NE NEIGHBORHOOD REHAB PROGRAM**  
**Property Owner Conditions**

IT IS HERE BY UNDERSTOOD & AGREED TO, BY THE APPLICANT(S), THAT THE FOLLOWING CONDITIONS APPLY DURING APPLICATION PROCESSING AND, IF APPROVED, THE LENGTH OF TIME FOR THE REHABILITATION OF MY HOME TO BE COMPLETED.

THE ADMINISTRATIVE ENTITY RESERVES THE RIGHT TO DISCONTINUE THE APPLICATION PROCESSING OR REHABILITATION PROJECT DUE TO THE FOLLOWING ACTIONS/EVENTS:

1. Abusive language, behavior or actions directed towards the Administrative Entity, the City of Hutchinson or any of their officials shall be cause for the project to become the sole financial responsibility of the property owner.
2. Abusive language, behavior or actions directed towards the Contractor or contractor employees shall be cause for the project to become the sole financial responsibility of the property owner.
3. Refusal to sign any application forms, loan agreements, mortgages or any other required documentation of indebtedness required by the program shall be cause to discontinue the application.
4. Failure to contribute owner match portion of the total project cost and additional costs due to change orders shall be cause for the project to become the sole financial responsibility of the property owner.
5. The SCDP Loan cannot exceed \$25,000. Any funding needed in excess of \$25,000 will be the responsibility of the homeowner.
6. Failure to provide necessary documents by the applicant showing evidence of ownership, income, liquid assets, property insurance or other required documentation within the time limit requested shall be cause to discontinue processing.
7. The applicant(s) WILL NOT hold the City or Administrative Entity responsible for final quality of the materials or workmanship of the Contractors.
8. The making of add-on agreements or contracts without prior approval of the Administering Entity, are the sole responsibility of the owner are the sole responsibility of the owner.
9. Changes to the specifications and contract will require a Change Order prior to construction. Any changes made to the contract without authorization by the Administrator are the sole responsibility of the owner.
10. I understand that Final Decisions on Structural Improvements to be made with program funds will be made by the Administering Entity.
11. I will make my property to be improved accessible to contractors for work to be performed. This includes having areas of the property to be worked on free of obstructions or clutter and open for access at the scheduled times.
12. I understand that Health, Safety and Energy Improvements have priority over Cosmetic Improvements.
13. If I have any Family Members who will have any concerns about the program and what work is going to be done, I will inform them now, before loan packaging begins.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FAILURE OF APPLICANTS TO SIGN ABOVE WILL BE CAUSE TO DISCONTINUE APPLICATION PROCESSING.**